



Dear Prospective Guest,

Thank you for your interest in using The Edge Christian Camp for your group's event. We are a non-profit, non-denominational Christian Camp that exists to reach both children and adults with the gospel of Christ. We welcome groups to come and enjoy the facilities and grounds which God has provided us.

The Edge is situated on 283 acres of wooded and open land on the James River, sleeps a total of 271 people in various facilities, has a junior Olympic-size swimming pool, large dining hall, and more. We are located in Surry County, Virginia across the James River from Williamsburg and Historic Jamestown.

Our desire is to assist local churches and organizations and to be an active part of our community. The Edge Christian Camp is a great place for men's, women's, and youth retreats; mother/daughter, father/son retreats, church conferences and picnics, and so much more. We would love our camp to be a blessing to your group and to help you in any way we can. Please do not hesitate to contact us with any questions you may have or to schedule a tour of our facilities. We would be delighted to have you visit and to discuss the possibility of holding your event with us.

This packet includes Rental Information, Policies, an Estimated Billing Worksheet, and a Liability Release Form.

Please read through the rental information and policies carefully and let me know if you have any questions or concerns. If you decide to hold your event at our camp, a group leader will need to contact us to discuss a tentative date and fill out the estimated billing worksheet. Once we receive that and have your group "penciled in" on our rental calendar, we will need to receive the following to confirm your event:

1. A Signed Rental Agreement/Estimate via email, online or through the postal service
2. Deposit (We accept credit cards over the phone or online, checks, and cash.)
3. Certificate of Liability Insurance which states The Edge Christian Camp, Inc. as additionally insured on your policy (only if your event is a multi-day/overnight rental).

We also offer several weeks of summer camp for children in grades 3-12. We provide the speakers, counselors, staff, food, and program – all you have to do is sign them up! Please let us know if you are interested in this and we would be glad to give you more information. Here at The Edge Christian Camp we strive to do everything with excellence and to the glory of God. We desire to help everyone that comes to have a closer walk with the Lord.

Best regards,

Jennifer Carsley
The Edge Christian Camp
757-294-3636
Jennifer.carsley@theedge.camp

RENTAL INFORMATION

The Edge has been dedicated to the glory of God. May your time spent here be refreshing & beneficial.

LODGING

MOTEL – 20 rooms with a total of 44 beds. Includes linens. Phone service, TV, and internet are not available. Large meeting space in the center of the motel along with a kitchen. The meeting space is included with the lodging when a minimum of ten motel rooms are booked.

QUAD – 4 wings with 22 beds each, accommodating 88 people total. There is a large meeting area in the center. Linens not provided.

LODGE – Can accommodate up to 34 guests between the upstairs and downstairs, has a full kitchen, and is handicapped accessible.

CABINS – 4 cabins available with bunk beds, A/C, heat, and electric. 10 Guests per cabin. Bathhouse located a short distance from cabins.

MANOR – An 1800's plantation home with five bedrooms, each with its own private bathroom, a library, sitting room, dining room, full kitchen, and enclosed back porch. Beautifully located with a view of the James River. Can accommodate up to 16 guests.

RV SITES – 3 RV sites – 2 sites have water, sewer, & 30 amp 120v hookups. 1 Site has 50 amp 240v electric, but no water or sewer.

TENT SITES – Various areas around the property can be used for tent sites.

FACILITIES

BATHHOUSE – Conveniently located near the cabins. Two-sided (Guys/Girls)

ACTIVITIES BUILDING – Has a small lounging area in the lobby. Also holds our camp office. Our gymnasium is located in this building as well.

GYMNASIUM – A half-court size gym can be used for athletic activities or a large meeting space. Floor space is 50x60 feet

DINING HALL – Large dining area with round tables and chairs included. Each seats 5-6 people. Maximum capacity of 300 guests. On the end of the dining hall there is a space large enough for conference meetings or chapel services. Building Size: 28x100

SWIMMING POOL – Junior-Olympic-size swimming pool in enclosed fence. Available Memorial Day to Labor Day

CRAFT BUILDING – Designed for small groups wanting to do crafts or have a place to meet. Building Size: 30x30

MEALS

You can bring your own food or we can prepare and serve meals for you. A minimum group size of 30 people is required for us to provide meals. Please notify us in advance if anyone in your group has special dietary needs/restrictions.

SWIMMING POOL

The swimming pool is available upon reservation and is generally swim at your own risk. All groups must provide adult supervision at the pool and riverfront at all times. If a group consists of unaccompanied minors, a lifeguard must be present. If you are unable to provide a lifeguard with proof of certification, we would be glad to try to hire one for you. This usually costs \$15 per hour, per guard. The number of guards is based on the group size. One lifeguard is needed for every 25 people in the pool area.

INSURANCE

Your group must have appropriate insurance coverage for all guests which includes a minimum liability limit of \$1,000,000 per occurrence. Necessary insurance claims for injury occurring during one's stay at The Edge Christian Camp should be filed with the guest's insurance company for primary coverage. Your group must also have your insurance company send a Certificate of Liability naming The Edge Christian Camp, Inc. as additionally insured on your policy before arrival. The Certificate MUST state The Edge Christian Camp, Inc.

DEPOSIT

The deposit is based on your estimated cost and will be applied to your total bill. If total cost is less than \$5,000, the deposit is \$250. If greater than \$5,000, the deposit is 5% of the estimated cost. If payment is not made in full before departure, a late payment penalty will be added to your bill. If necessary, charges for cleanup, unreturned equipment, and damage repairs will be billed to your group.

CANCELLATION POLICY

The Edge Christian Camp, Inc. is a non-profit ministry that strives to provide a quality experience for all who visit. Our staff is preparing for your group's visit long before you arrive. Staff and food budgets are based on group reservations. We understand that cancellations are sometimes necessary, but they often cause difficulty in our preparation and scheduling. We may not be able to fill your vacancy or may have already purchased food and supplies, etc. For these reasons, we have implemented the following cancellation policy:

- The deposit will be refunded if cancellation is made more than 90 days prior to reserved date.
- If cancellation is between 7-45 days prior to the event, the group will be billed for and must pay 50% of the total bill.
- If cancellation is less than 7 days prior to the event, the group will be billed for and must pay 100% of the total bill.

THE EDGE CHRISTIAN CAMP POLICIES

GENERAL:

- We reserve the right to schedule another guest group simultaneously if facility capacity allows. If there is another group here, we will do our best to coordinate the schedule to best use the space and facilities that we have.
- Guest groups should be individuals of Christian character or be willing to live within the guidelines of Christian principles and the specific standards established by The Edge Christian Camp.
- The Edge Christian Camp is a facility dedicated to the glory of God. Therefore, we recommend that you include a spiritual emphasis time in your schedule. (A Bible study, devotional, or chapel service.) We'd be happy to help you with this!
- There must be a min. of 1 competent adult counselor/leader for every 14 minors. All activities must be supervised by a responsible adult.
- The Edge Christian Camp does not maintain a resident nurse for rental groups. Guest groups will need to provide for their own medical needs.
- Physical contact between unmarried males and females (including staff) is prohibited.
- Park all vehicles in designated parking areas only.
- Shoes are to be worn at all times except at the pool.
- No children/teens are allowed to be near the pool, riverfront, or on trails without a responsible adult chaperone.
- All lodging, restrooms, meeting areas, and grounds shall be kept in proper order at all times by the group using them.
- We will hold lost and found items for 10 days after your group's departure. After that time, they will be donated to charity.
- Smoking is not allowed in any of the buildings.
- No illegal drugs, alcoholic beverages, fireworks of any kind are allowed on the camp property. No weapons of any kind are allowed unless it is part of an Edge Retreat or event. (Additional waivers and documents maybe required, and approval must be given beforehand)
- Any act of intentional vandalism or destructive, injurious, or mischievous behavior may result in immediate dismissal from the camp and/or assistance from the local authorities as deemed necessary by camp management.
- The Edge Christian Camp reserves the right to ask anyone with unacceptable behavior to leave.
- Each group must check in at the office unless other arrangements have been made before your event date. Due to your tight schedule, all check in and check out times must be followed to ensure each group has the best experience here at The Edge. (Late check-out and/or early check-in may be available upon request. See billing worksheets).
- Manor yard and grounds access must be approved by the office.

HOUSING:

- No boys are allowed in the girls' lodging or bathhouse. No girls are allowed in the boys' lodging or bathhouse.
- There must be at least one responsible adult rooming with and providing supervision in each lodging area.
- Evening curfew is 11 PM unless special arrangements are made with camp administration. This means that everyone is expected to be in their cabin by 11 PM and quiet by midnight.
- No pets allowed.

DRESS CODE: Attire at the Edge should be modest and appropriate for a Christian atmosphere. Short shorts, extremely short skirts or dresses, yoga pants, and two-piece swimming suits are inappropriate. Modest attire is to be worn over swimming suits when going to and from the pool or riverfront areas. Cooperation is required to create a positive Christian witness.

MUSIC: Excessively loud or questionable styles of music are prohibited. Volume should be contained to the room or area in which it is being played, so as not to disturb other groups or the staff that live on the campground. Our Staff will be able to provide further clarification as necessary.

GROUP LEADER: All arrangements for your group will be made through you. Open communication between you and the camp staff is very important. We appreciate you and consider it an honor to help make your event a success. The following is a list of your responsibilities.

Before arriving:

1. Confirm the total number in your group and send the camp a schedule of your activities.
2. If your group will be staying overnight, have EACH person in your group sign a copy of the Liability Release Form (at the end of this packet) to be turned in upon arrival.
3. If your event is an overnight rental, have your insurance company send us a Certificate of Liability naming **The Edge Christian Camp, Inc. as additionally insured on your policy.**
4. Inform all members of your group the standards/policies of The Edge Christian Camp.

During your stay:

1. Pay the final invoice total upon arrival.
2. Oversee the observance of the The Edge Christian Camp Policies/Standards by each member of your group.
3. Communicate with the camp staff regarding your needs and how we can assist you.

Before departure, see that the following is carried out:

1. Each guest has all of his/her belongings
2. Bagged trash is transferred to the outside receptacles and the grounds are left neat, clean, and free of matter foreign to the area.
3. All tables and chairs must be returned to their original placement along with any borrowed equipment and materials.
4. Any breakage or loss is reported to camp management.
5. Verify that all lights, Heat/AC units are turned off in each room.



The Edge Christian Camp Liability Release Form

(TO BE COMPLETED BY EVERY VISITOR WITH YOUR GROUP)

This agreement is made the _____ of _____, _____ between
(Day) (Month) (Year)

The Edge Christian Camp and _____
(Participant's First and Last Name)

PLEASE READ CAREFULLY. THIS DOCUMENT CONTAINS A RELEASE AND WAIVER OF LIABILITY.

1. **Subject:** Participant recognizes and expressly agrees that participating in any adventure, sport, or activity is inherently dangerous. Further, participant recognizes that certain safety precautions are followed, yet following these does not guarantee nor does The Edge Christian Camp, Inc. guarantee participant's safety.
2. **Waiver and Release from Liability:** Participant understands that The Edge Christian Camp, Inc. assumes no responsibility for injuries or illnesses that participant may sustain, a.) as a result of participant's physical condition, b.) resulting from participant's participation in the activity, c.) as a result of another participant's or third person's actions, or d.) as a result of participant's use of The Edge Christian Camp facilities, field, and/or equipment in connection with this activity. The participant releases and agrees to hold harmless, defend and indemnify The Edge Christian Camp, Inc. and its directors, board members, staff, and supporters from and against any and all claims for personal injury (including loss of life) and all other losses or damages that the participant may suffer as a result of his or her participation and/or enrollment in The Edge Christian Camp activities.
3. **Medical Consent:** Participant grants permission to The Edge Christian Camp and its employees and staff to take the participant to a licensed physician for medical treatment, emergency surgery, or hospitalization if participant becomes ill, sustains an injury, or otherwise requires medical treatment or attention and The Edge Christian Camp is unable to contact the emergency contact listed by participant. The participant gives consent to any licensed physician to administer drugs or medicine, or to perform such medical procedures as that physician determines necessary for the relief of pain and to preserve the participant's life or health. Participant further authorizes The Edge Christian Camp to give first aid, CPR, or other treatment by a qualified staff member to participant.
4. **Property Loss:** Participant understands and agrees that The Edge Christian Camp is not responsible for personal property that is lost, damaged, or stolen in connection with this activity.
5. **Binding Effect:** The agreement shall be binding upon participant, his or her heirs, estate, successors, and legal representatives.
6. **Acceptance:** If any portions of this waiver and release are held to be invalid, participant agrees the remaining terms shall continue to be in full legal force and effect. Participant understands and agrees that this waiver and release is binding upon me and my heirs, estates, and legal representatives.

Photo Release: I grant The Edge Christian Camp, Inc. the absolute right to copyright, re-use, publish, and republish by any medium, including electronically, any photos of myself or my child or in which they may be included, that may be taken while participating in The Edge Christian Camp activities.

I have read and voluntarily signed this Waiver and Release of Liability.

Participant's Signature

Date

Parent/Guardian Signature (if participant is under 18 years of age)

Date